

CTAC Minutes for Meeting of April 4, 2022

Action Items in **RED**

The meeting was convened at 10am. George Vawter, Ray Gayton-Jacob, Lane Joel, Pat King (Board Liaison) and I (Dennis Rice) were in attendance.

ANNOUNCEMENTS

I gave a quick update on the progress of the Life in Solera survey which has within 3 days had over 100 respondents. I also informed the group that I had established a contact at Sun Lakes who programs and maintains their Spectrum TV channel.

CONSENT CALENDAR

The Consent Calendar which included the minutes from our last meeting, the CTAC article and the *Surf the Web* articles for the May Life in Solera magazine were approved (Motion by Lane Joel, Second by George Vawter).

OLD BUSINESS

- We discussed the progress on obtaining a camera for the purpose of broadcasting and/or recording Board Meetings. **George will obtain a camera and set up a faux Board Meeting in order to test equipment and determine its optimal placement.**
- While there was a general consensus that having a permanent audio/visual system set up in the Oakmont Rooms was not a good option, there was, nevertheless, a desire to follow through with a visit to Keystone Pacific's offices in Irvine to see their set up. **Ken Wright will provide viable dates for the Committee's consideration.**
- There was a discussion on the proposal provided by the Keystone Pacific IT Department regarding the changes to the Solera website that were developed by the committee and approved by the Board of Directors. Given the cost estimate and associated budget concerns, the Committee decided to postpone any further actions in this regard pending the development of other possible options or actions. **Keystone Pacific IT will be made aware by appropriate management of our decision to, at this time, halt any further action on this project.**
- Ray Gayton-Jacob announced that the issues that we have recently experienced with the eBlast system have been resolved. There was a discussion on having a special session and/or developing a short presentation on how residents can register to participate in this program. **George Vawter and Ray Gayton-Jacob will develop this idea.**
- Ray Gayton-Jacob indicated that he is working on the idea of having a system that would send text messages to residents when urgent or emergency communication was necessary. **He will continue to work on this project and make recommendations at our next meeting.**

- Lane Joel reported on his progress on resolving the sound reverberation issues experienced in the Oakmont Rooms. He reported that he and I had a Zoom meeting with Eric Evans from One Workplace and that Eric suggested that we may want to obtain additional directional speakers to augment the ceiling speakers that we currently have. These speakers would send sound waves out parallel to the floor which could help to resolve reverberation. However, the costs of these speakers and associated installation costs present a problem and other resolutions were discussed. **Lane will continue to look into this issue with emphasis on acquiring sound absorbent shades for the windows in the Oakmont Rooms. An effort will also be made to meet onsite with Ken Wright, Eric Evans and/or other representatives from One Workplace in an effort to resolve our acoustic issues.**

- I reported on my latest understanding of what is happening with the acquisition and programming of lapel mics. The latest email obtained on the subject indicated that Loni Peterson has asked Eric Evans from One Workplace to provide her with an estimate for everything that needs to be purchased including transmitters, mic's, five frequency bands, etc. She further indicated that she will return all the other items purchased. **I will follow up with Loni on further progress.**

- There was some general discussion on the following topics:
 - ✓ Further discussion on how the new Great Room TV can be effectively used once installed.
 - ✓ Developing or promoting information seminars or sessions for residents
 - ✓ How the Committee, individual Committee members and/or other residents can support various communication programs that go "beyond advisory".
 - ✓ A potential Management Blog
 - ✓ Modifications to the agenda to provide more information on agenda items
 - ✓ Concerns around preparing residents for emergencies and means of contacting them in this regard
 - ✓ Spectrum TV Channel Programming (Note: A decision was made to move forward on developing the Spectrum TV Channel and add it to the agenda for our next meeting scheduled for April 18, 2022. To expedite this process, **I will set up a meeting with the Sun Lakes person responsible for their Spectrum "channel" in order to see how their system works.**)

The meeting adjourned at approximately 11:55am.