

CTAC AGENDA 5-1-2023 Minutes

Attendees: Lane Joel, Dennis Rice, Pat King, Pat whittle, and Steve Mehlman.

Convene the Meeting at 10:02 AM

Reports

1. Administrative Report (Digital Signage, Inclusion of Member Open Forum Comments in Summary Form in the Minutes.)

No Report

2. Liaison Report (Revised Documents - Board Approval)
Steve reported the CTAC Charter and Publication Standards were approved by the Board at their last meeting.
3. Chairman's Report
Lane reported that the Bright Sign installation will begin on Friday, May 5, 2023

Old Business

1. Recording/Broadcast Capabilities – Review New Proposal(s) – Continued from last 2 meetings. **Still waiting on quote.**
2. M2M Reporting at Board Meetings – Revisions made and ready for review. (Attachment I) **This item was postponed until more member could provide input.**

New Business

1. Review/approve Minutes from the Last Meeting (Attachment II)
Last meeting minutes were approved.
2. Review/approve article for June *Living in Solera*
Dennis volunteered to write the article for the upcoming magazine on survey results of website usage.
3. Automated Emergency Text messaging – discussion.
A discussion regarding automating emergency text message was presented to the committee, however, it was determined that it is unlikely Constant Contact has the abilities to preform this task. As a result, Dennis volunteered to write a

procedure that may include volunteer residents to help during off hours and weekends.

The committee spent the rest of the time discussing and fine tuning the website.

Our next meeting will be held on Monday, May 15th at 10:00AM